

Tuition and Fees

Tuition and fee schedules are published on the Crosspoint Christian School website.

Annual Tuition

To assist our families in paying for a private education for their students, the Crosspoint Christian School Board has approved the following options for payment of annual tuition.

- Annual tuition paid in full by check or cash (2.5% discount applies)
- Annual tuition paid in full by debit or credit card (no discount) + an additional 3% fee
- Tuition paid in monthly installments by auto draft from savings or checking
- Tuition paid in monthly installments by debit/credit card + 3% fee
- Tuition paid in monthly installments by payroll deduction (Crosspoint Christian Staff only)

After a student's third week of class, there is no refund of tuition or forgiveness of the remaining annual balance of tuition for the academic year without school board approval. For all intents and purposes a "seat" has been purchased for the entire academic year.

Tuition Installment Arrangements

Participation in any of the installment payment arrangements should in no way be construed as a "charge" account; it is simply a means to making private education more feasible. Installment arrangements from debit, credit, checking or savings accounts can be authorized for processing on either the 5th or the 15th of the month. If the 5th or the 15th falls on a weekend, the transaction will be processed on the next business day.

For families electing to participate in these arrangements, an Automatic Installment Payment Election and Authorization Form must be signed by the financially responsible party at the time of enrollment. These forms are kept in a secure location. Once enrolled in an installment arrangement, if the debit, credit, checking, savings account, or payroll deduction authorization is revoked and not immediately replaced by another account authorization, the remaining annual tuition will be immediately due and payable. Similarly, if a debit, credit, checking, savings account transaction is returned to Crosspoint Christian unpaid, a \$35 fee will be charged. Additionally, upon the third credit card declination or item returned for non-sufficient funds in the school year, the family will be required to pay the remaining tuition in full within 20 days to remain enrolled.

Past Due Accounts

If participating in an installment arrangement, tuition payments are due by the 15th day of each month. On the 26th day of each month, a report will be run from the Accounts Receivable system. If any family has a balance due, a courtesy payment reminder will be sent to the contact address on record. The family will be considered in default of their agreement and the following actions will be taken:

- If an account is 30+ days past due, a phone call will be made, and a notice will be sent to the contact address on record via email to notify the family of the delinquency. Finance charges in the amount of \$35 per month will be applied to the account and will continue to accrue until the entire outstanding balance is paid in full.
- If an account is 60+ days past due, the family will be contacted, and a certified letter will be mailed via the postal system to the family's current address on file to notify the family of the delinquency and that their student will not be allowed to attend school until the monthly balance of the tuition

has been paid. Finance charges in the amount of \$35 per month will continue to accrue until the entire outstanding balance is paid in full.

- Once a student withdraws from school, the remainder of the annual tuition will become immediately due and payable including any finance charges that have accrued.
- If for any reason an account has no payment activity for six months, the account will be referred to a collection agency.

If a family wishes to re-enroll a student at Crosspoint Christian School following removal from the roster due to financial delinquency, all unpaid balances must be paid, including any amounts that have been forfeited by the school to a collection agency.

Families in an unexpected situation or hardship, should notify the Crosspoint Christian School Board, in writing, through the financial management officer.