



A Christian School of Academic Excellence ~ Pre-School through 12th Grade

5000 Hosanna Way

Klamath Falls, OR 97603

(541) 882-7732

## **Employment Application** **Support Staff**

### **Position Desired**

- Office Assistant       Executive Administrative Assistant       Athletic Secretary       Registrar  
 Full-time       Part-time

**Application Date:** \_\_\_\_\_ **Date Available:** \_\_\_\_\_

Your interest in Crosspoint Christian School is appreciated. We realize that the key to a successful Christian school is its staff. We are seeking applicants who are qualified, who really love children, and who, by the pattern of their lives are Christian role models. (Luke 6:40)

We invite you to complete this initial application and the supporting documentation in the list below. You may return your application package to our school office by mail, e-mail, or in person.

We look forward to receiving your application. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

### **Application Checklist**

- Completed Support Staff Application
- Your Christian Testimony on a separate paper
- Cover letter and Resume
- Indicate your degree of support for the Statement of Faith (page 5)
- Sign the Certifications and Authorization (page 6)

**Name and Address**

Full Name: \_\_\_\_\_

Present Address: \_\_\_\_\_

Length of time at this address: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

**Christian Background**

1. **In your own handwriting**, on separate paper, briefly give your Christian testimony.
2. Please carefully read our *Statement of Faith* (pages 4-5) and indicate your degree of support.
3. What is your local church affiliation? \_\_\_\_\_
4. Are you presently a member in good standing? \_\_\_\_\_ Years? \_\_\_\_\_
5. In what church activities are you involved **and** with what degree of regularity? \_\_\_\_\_  
\_\_\_\_\_

**Professional Qualifications**

1. What degree or degrees do you hold?

Degree	Issuing Institution

2. Describe your level of computer and software program skills.
  
3. Please describe any prior experience you have that is related to the position you are applying for.
  
4. **Registrar Candidates Only:** This position includes teaching responsibilities. Please provide the following information:
  - a. Do you hold any teaching certificates or licenses?    No            Yes \_\_\_\_\_
  - b. Please list your teaching experience, beginning with the most recent.

<b>School Name</b>	<b>Position</b>	<b>Dates</b>
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## Employment History

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may follow the same format on the reverse.

Position	Dates of Employment	Address
Supervisor's Name and Phone Number:		
Reason for Leaving:		
Position	Dates of Employment	Address
Supervisor's Name and Phone Number:		
Reason for Leaving:		
Position	Dates of Employment	Address
Supervisor's Name and Phone Number:		
Reason for Leaving:		
Position	Dates of Employment	Address
Supervisor's Name and Phone Number:		
Reason for Leaving:		

Have you worked under a different name for any of the employers you have listed (e.g. maiden name?) Please list. \_\_\_\_\_

## Personal References

Please give three references that are qualified to speak of your professional experience **and** Christian character. List your current pastor first.

Do not list family members or relatives for references.

Name/Complete Address	Phone	Position

## **CROSSPOINT CHRISTIAN SCHOOL STATEMENT OF FAITH**

We, Crosspoint Christian School, believe the Bible sets forth a worldview that must inform and direct the study of every subject. Since God is the creator, (John 1:3) and He is the Truth (Exodus 34:6, John 14:6), His word found in the Bible is our primary written text. All that is true comes from Him; Therefore, we believe all subjects must be taught from His perspective. The Word of God teaches that parents are responsible for the education of their children (Deuteronomy 6:4-7, Ephesians 6:4). Crosspoint Christian School desires to be a trusted partner in this process. Those attending Crosspoint Christian School, and their families need not subscribe to all the beliefs outlined here. However, the enrollment process assumes the understanding that students will be taught all subjects in alignment with this biblical worldview.

### **Scripture**

We believe the Bible is God's absolute, objective truth for all people for all time (Hebrews 13:8). It is without error (Psalm 19:7, Luke 16:17), and that all 66 books of the Bible are the inspired Word of God, written through the various literary styles and personalities of the human authors (2 Timothy 3:16-17, 2 Peter 2:21). The Bible is the final authority in the life of the Christian (Matthew 5:8, 2 Timothy 3:16-17) and it is only rightly applied through the guidance of the Holy Spirit (1 Corinthians. 2:12-14, 2 Peter 1:20, 1 John 2:27).

### **God**

We believe in one personal, transcendent, living God (Deuteronomy 6:4, Psalms 83:18, James 2:19). God is all powerful (Romans 1:20, Hebrews 1:3), all knowing (Romans 11:33, 1 John 3:20,), and present everywhere (Psalms 139:7-10, Proverbs 15:3, Matthew 18:20). God does eternally exist in three persons: Father, Son and Holy Spirit, who are equal in nature, attributes, and perfections (Matthew 28:19, John 10:31, 2 Corinthians 2:10-11, Philippians 2:5-6).

#### **1. The Father**

We believe in God the Father who is an infinite, personal spirit — perfect in all of His attributes, who is one in undivided essence and being with the Son and the Holy Spirit (Matthew 28:19, John 15:26, 1 Cor. 3:16). He is the creator, sustainer, and sovereign ruler of all things (Genesis 1:1, Acts 17:28). The Father adopts as His own, through Jesus Christ, those who have received Jesus Christ as their Lord and Savior (John 3:16-18, 6:44, Romans 8:23, 3:26).

#### **2. Jesus Christ the Son**

We believe in Jesus Christ, who is the one and only eternal Son of God, who at the right time was revealed as God in the flesh, who is also one in undivided essence and being with the Father and the Holy Spirit (John 1:1-5, 14). He was conceived by the Holy Spirit and born through the Virgin Mary — fully God and fully man (Luke 1:35, Colossians 1:19, 2:9). He lived a sinless life, fulfilled the law of righteousness, and voluntarily offered Himself on the cross as a substitutionary sacrifice for sin (Isaiah 53:12, 2:8, Hebrews 4:15, 12:2). He was physically raised on the third day and ascended to the right hand of the Father and will physically return.

#### **3. The Holy Spirit**

We believe in the Holy Spirit, who is one in undivided essence and being with the Father and the Son, who was sent by God the Father and the Son after the physical resurrection of Christ to be our helper. (John 14:26) The Holy Spirit glorifies Jesus Christ and implements Christ's work of redemption and salvation (John 3:5, 15:26, 16:8-11, Acts 1:5, 1 Corinthians 12:13). The Spirit regenerates, convicts, baptizes, and indwells all believers at the point of salvation, progressively sanctifying, leading, and interceding for believers as he empowers them for Godly service and living. His presence in the believer is evidenced by the fruit of the Spirit (Exodus 31:3, Mark 1:8, John 3:5, Acts 2:17-18, 19:5-6, Romans 5:5, 8:26-27, Ephesians. 2:22).

### **Sin**

We believe that sin is any action, inaction or attitude that is contrary to God's written Word. Sin entered the world through the original sin of Adam. Through his choice, all of humanity is born into sin and thus has a sinful nature, needing a savior from the wrath of God (Psalms 51:5, Isaiah 64:6, Romans 3:23-26, 5:12, 6:23).

## **Salvation and the Gospel**

The Gospel is the good news of salvation for all. Salvation comes to all those who believe and confess that Jesus Christ is Lord (Romans 10:9-10). We believe and affirm that there is one way to salvation — through Jesus Christ (John 14:6, 10:1-10). Any message that adds to or subtracts from the biblical message of the Gospel is a false gospel (1 Cor. 15:1-2). The biblical Gospel is the good news that Jesus Christ took on flesh to fulfill the law and to die an undeserved death in order to act as a substitute for the sins of all mankind. Jesus was resurrected from the grave, ascended to Heaven to take his rightful place next to God the Father where He intercedes for us today. All of those who place their faith in the atoning work of Jesus Christ will not be lost but be born again to eternal life with God. We believe all Christians have been commissioned in sharing the good news with every people, tribe, tongue, and nation. (Matt. 28:16-20, John 3:16-18, 1 Corinthians 15:3-4, Heb. 7:25, 1 John 5:12).

## **Heaven and Hell**

We believe that Heaven is the place of eternal reward and worship in God's presence for those who place their faith in Christ. Hell is the place of eternal conscious punishment for those who have rejected the Gospel, rejecting Jesus as Savior (Daniel 12:2, Matthew 25:31-46, John 10:28, Hebrews 9:27, Revelation 14:10-11, 22:3-5).

## **Humanity**

We believe that humanity, male, and female, is sacred in God's eyes and was uniquely created by Him, in His image and for His glory (Genesis 1:26, 2:7 & 22, 5:1-2). After sin entered the world, humans still possess the image of God, though it is tainted and hidden by their sinful nature (Genesis 9:6, 1 Corinthians 11:7, James 3:9). God's will for humanity is that they love the Lord with all of their heart, mind, soul and strength, and love their neighbors as themselves (Deuteronomy 6:4-5, Mark 12:30-31).

### **1. Gender**

We believe that God created two absolute genders, male, and female. These two wonderful and distinct complementary genders together reflect the image and nature of God (Genesis 1:26-28, Matthew 19:4). Rejection of one's biological sex is a rejection of the intent of how God created that person.

### **2. Marriage**

We believe that marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union reflecting Christ's marriage to His bride, the Church (Genesis 2:24, Mark 12:25, Ephesians 5:31).

### **3. Sexuality**

God intends sexual intimacy to occur only between a man and a woman who are married to each other. We believe that God has commanded that no intimate sexual activity be engaged in outside of marriage (Genesis 2:24, Matthew 19:5-6, 1 Corinthians 7:2, Hebrews 13:4). Any form of sexual immorality defined by Scripture (e.g., adultery, fornication, homosexual behavior, incest, the use of pornography) is sinful and offensive to God (Matthew 5:27-32, 1 Corinthians 6:9-10, Ephesians 5:3-5, Colossians 3:5, 1 Peter 2:11).

### **4. Sanctity of All Human Life**

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other state or condition from conception through natural death. We are called to defend, protect, and value all human life (Psalms 139:13-16, Jeremiah 1:5, 1 Corinthians 3:16-17).

\_\_\_\_\_ I fully support the Statement of Faith as written without reservation.

\_\_\_\_\_ I support the Statement except for the area(s) listed on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

## **CERTIFICATIONS AND AUTHORIZATIONS**

### **Applicant's Certification and Agreement**

I understand that Crosspoint Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

### **Authorization to Release Reference Information**

I authorize Crosspoint Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

### **Authorization for Criminal Records Check**

Since I will be working with children, I authorize the school to conduct a criminal records check. I understand and agree that any employment or volunteer position that I may receive from the school is conditioned upon the receipt of acceptable background information, including criminal background information.

I understand that this is only an application and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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Admin/Crosspoint/HR/Applications/SupportStaff