



Parent and Student Handbook

2021-2022

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Klamath Falls, OR 97603**

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CROSSPOINT CHRISTIAN SCHOOL

OUR FOUNDATION

Mission and Vision

Mission

Provide a Christ-centered education from pre-school to high school developing the entire student—spirit, mind, and body. Graduates will be fully equipped, prepared academically, and possess the depth of character to thrive in a college, career, or vocational environment.

Vision

Crosspoint Christian School prepares students for a lifetime of learning and service to God, assisting them in developing their unique talents, gifts, and interests. Students have opportunities to participate in fine arts, sciences, athletics, and community engagement. We integrate technology throughout our curriculum and have a facility that reflects and enhances our mission.

Educational Philosophy

Crosspoint Christian School's philosophy of Christian education focuses on the development of the entire student—spirit, mind, and body. CCS provides Christian Education for students, Pre-3 through 12th grade. This education starts in preschool with basic skills grounded in an appreciation of God and His Creation combined with social skills built around Christian love and respect. The elementary and high school curriculum contains the Biblical foundation of God's truth and the understanding of the differences between a secular and a Christian world view. We believe the Bible sets forth a worldview that must inform and direct the study of every subject. Since God is the creator (John 1:3) and He is truth (Ex. 34:6; John 14:6) the Bible is our primary written text. All that is true comes from Him; therefore, we believe all subjects must be taught from His perspective.

The Word of God teaches that parents are responsible for the education of their children (Deut. 6:4-7; Eph. 6:4). Crosspoint Christian desires to be a trusted partner in this process. We are dedicated to providing a secure environment that supports Christian values and makes provisions for the individual differences of each child, challenging them to their fullest potential in Christ.

The Association of Christian Schools International, our accreditation authority, challenges Christian schools to offer the very best in intellectual development and spiritual formation. Crosspoint takes this challenge seriously and is committed to the professional development of our staff, the selection of effective and relevant curriculum, and adequate facilities to support this effort.

Excellence is a key element of our educational philosophy with the recognition that all students are individually important to God and are endowed with a unique set of gifts which are to be developed. The discipline and edification that is necessary to the development of Christ-like character will be integrated into every part of each student's school day. Students are expected to critically evaluate their own conduct, choices, and actions and apply the knowledge they acquire in all areas of their lives.

Therefore, our desire is that as CCS follows this philosophy of education, all graduates will be born-again Christians, purposefully pursuing Christlikeness in themselves and encouraging that development in others. As their God given talents and abilities allow, they will be critical thinkers. They will enjoy learning and be devoted to continuing this process throughout their lifetime. They will realize that accomplishing the will of God is their primary purpose in living and due to the intellectual and character-based tools they have received at their home, church and at Crosspoint, they will be successful at accomplishing God's will for their lives.

Statement of Faith

We, Crosspoint Christian, believe the Bible sets forth a worldview that must inform and direct the study of every subject. Since God is the creator, (John 1:3) and He is the Truth (Exodus 34:6, John 14:6), His word found in the Bible is our primary written text. All that is true comes from Him; Therefore, we believe all subjects must be taught from His perspective. The Word of God teaches that parents are responsible for the education of their children (Deuteronomy 6:4-7, Ephesians 6:4). Crosspoint Christian desires to be a trusted partner in this process. Those attending Crosspoint Christian, and their families need not subscribe to all the beliefs outlined here. However, the enrollment process assumes the understanding that students will be taught all subjects in alignment with this biblical worldview.

1. Scripture

We believe the Bible is God's absolute, objective truth for all people for all time (Hebrews 13:8). It is without error (Psalm 19:7, Luke 16:17), and that all 66 books of the Bible are the inspired Word of God, written through the various literary styles and personalities of the human authors (2 Timothy 3:16-17, 2 Peter 2:21). The Bible is the final authority in the life of the Christian (Matthew 5:8, 2 Timothy 3:16-17) and it is only rightly applied through the guidance of the Holy Spirit (1 Corinthians. 2:12-14, 2 Peter 1:20, 1 John 2:27).

2. God

We believe in one personal, transcendent, living God (Deuteronomy 6:4, Psalms 83:18, James 2:19). God is all powerful (Romans 1:20, Hebrews 1:3), all knowing (Romans 11:33, 1 John 3:20,) and present everywhere (Psalms 139:7-10, Proverbs 15:3, Matthew 18:20). God does eternally exist in three persons: Father, Son and Holy Spirit, who are equal in nature, attributes, and perfections (Matthew 28:19, John 10:31, 2 Corinthians 2:10-11, Philippians 2:5-6).

a. The Father

We believe in God the Father who is an infinite, personal spirit — perfect in all of His attributes, who is one in undivided essence and being with the Son and the Holy Spirit (Matthew 28:19, John 15:26, 1 Cor. 3:16). He is the creator, sustainer, and sovereign ruler of all things (Genesis 1:1, Acts 17:28). The Father adopts as His own, through Jesus Christ, those who have received Jesus Christ as their Lord and Savior (John 3:16-18, 6:44, Romans 8:23, 3:26).

b. Jesus Christ the Son

We believe in Jesus Christ, who is the one and only eternal Son of God, who at the right time was revealed as God in the flesh, who is also one in undivided essence and being with the Father and the Holy Spirit (John 1:1-5, 14). He was conceived by the Holy Spirit and born through the Virgin Mary — fully God and fully man (Luke 1:35, Colossians 1:19, 2:9). He lived a sinless life, fulfilled the law of righteousness, and voluntarily offered Himself on the cross as a substitutionary sacrifice for sin (Isaiah 53:12, 2:8, Hebrews 4:15, 12:2). He was physically raised on the third day and ascended to the right hand of the Father and will physically return.

c. The Holy Spirit

We believe in the Holy Spirit, who is one in undivided essence and being with the Father and the Son, who was sent by God the Father and the Son after the physical resurrection of Christ to be our helper. (John 14:26) The Holy Spirit glorifies Jesus Christ and implements Christ's work of redemption and salvation (John 3:5, 15:26, 16:8-11, Acts 1:5, 1 Corinthians 12:13). The Spirit regenerates, convicts, baptizes, and indwells all believers at the point of salvation, progressively sanctifying, leading, and interceding for believers as he empowers them for Godly service and living. His presence in the believer is evidenced by the fruit of the Spirit (Exodus 31:3, Mark 1:8, John 3:5, Acts 2:17-18, 19:5-6, Romans 5:5, 8:26-27, Ephesians. 2:22).

3. Sin

We believe that sin is any action, inaction or attitude that is contrary to God's written Word. Sin entered the world through the original sin of Adam. Through his choice, all of humanity is born into sin and thus has a sinful nature, needing a savior from the wrath of God (Psalms 51:5, Isaiah 64:6, Romans 3:23-26, 5:12, 6:23).

4. Salvation and the Gospel

The Gospel is the good news of salvation for all. Salvation comes to all those who believe and confess that Jesus Christ is Lord (Romans 10:9-10). We believe and affirm that there is one way to salvation — through Jesus Christ (John 14:6,10:1-10). Any message that adds to or subtracts from the biblical message of the Gospel is a false gospel (1 Cor. 15:1-2). The biblical Gospel is the good news that Jesus Christ took on flesh to fulfill the law and to die an undeserved death in order to act as a substitute for the sins of all mankind. Jesus was resurrected from the grave, ascended to Heaven to take his rightful place next to God the Father where He intercedes for us today. All of those who place their faith in the atoning work of Jesus Christ will not be lost but be born again to eternal life with God. We believe all Christians have been commissioned in sharing the good news with every people, tribe, tongue, and nation. (Matt. 28:16-20, John 3:16-18, 1 Corinthians 15:3-4, Heb. 7:25, 1 John 5:12).

5. Heaven and Hell

We believe that Heaven is the place of eternal reward and worship in God's presence for those who place their faith in Christ. Hell is the place of eternal conscious punishment for those who have rejected the Gospel, rejecting Jesus as Savior (Daniel 12:2, Matthew 25:31-46, John 10:28, Hebrews 9:27, Revelation 14:10-11, 22:3-5).

6. Humanity

We believe that humanity, male and female, is sacred in God's eyes and was uniquely created by Him, in His image and for His glory (Genesis 1:26, 2:7 & 22, 5:1-2). After sin entered the world, humans still possess the image of God, though it is tainted and hidden by their sinful nature (Genesis 9:6, 1 Corinthians 11:7, James 3:9). God's will for humanity is that they love the Lord with all of their heart, mind, soul and strength, and love their neighbors as themselves (Deuteronomy 6:4-5, Mark 12:30-31).

a. Gender

We believe that God created two absolute genders, male and female. These two wonderful and distinct complementary genders together reflect the image and nature of God (Genesis 1:26-28, Matthew 19:4). Rejection of one's biological sex is a rejection of the intent of how God created that person.

b. Marriage

We believe that marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union reflecting Christ's marriage to His bride, the Church (Genesis 2:24, Mark 12:25, Ephesians 5:31).

c. Sexuality

God intends sexual intimacy to occur only between a man and a woman who are married to each other. We believe that God has commanded that no intimate sexual activity be engaged in outside of marriage (Genesis 2:24, Matthew 19:5-6, 1 Corinthians 7:2, Hebrews 13:4). Any form of sexual immorality defined by Scripture (e.g., adultery, fornication, homosexual behavior, incest, the use of pornography) is sinful and offensive to God (Matthew 5:27-32, 1 Corinthians 6:9-10, Ephesians 5:3-5, Colossians 3:5, 1 Peter 2:11).

d. Sanctity of All Human Life

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other state or condition from conception through natural death. We are called to defend, protect, and value all human life (Psalms 139:13-16, Jeremiah 1:5, 1 Corinthians 3:16-17).



History of School

Hosanna Christian School

- 1989—Hosanna Christian School is formed because of the work and prayer of Beverly Hesser and Davette Fowler. The school meets in local churches and grows to 240 students.
- 2002—A new campus on 40 acres in the Gatewood neighborhood is built and includes a 66,000 square foot school building. Funding for this was made possible in part by a \$500,000 grant.
- Continuous improvements to the building and grounds include a state-of-art gymnasium; middle school classrooms; locker rooms; and science lab. Outdoor facilities include a baseball field, football field and track and playground.
- Oregonian Cup recipient

Triad School

- 1995—David and Christina Wehr found Triad School as a ministry of Bible Baptist Church (BBC). Classes are held at BBC.
- 2001—First graduating class with 4 students.
- 2009—School moves to the Altamont School Building on Summers Lane.
- 213 students graduate from Triad between 2001 and 2020.
- 9 Oregonian Cups are awarded between 2007 and 2017. Rated in the Top Ten of 1A Oregon Schools.
- 2019-2020--27 grads, earning over 1100 college credits and \$2 million in scholarship offers.

Crosspoint Christian School

- Summer of 2020—Hosanna Christian and Triad Schools unify
- Fall 2020—Crosspoint Christian is chosen as the new name and Warriors becomes the new mascot.

CURRENT ACADEMIC YEAR

SCHOOL BOARD MEMBERS

Jim Boyd, Pastor

Lori Builta

Jimbo Childs

Mike Deal

Lisa DeFord

Tim Moore, Chair

Stacey Moyles, Secretary

Troy Roberts

Jill Schultz, Vice Chair

Contact us by email at schoolboard@crosspointchristian.org

School Calendar

The current school calendar and schedule will be posted on the website. The first day of school is August 30, 2021.

Lunches and Snacks

Students need to bring their lunch daily and microwaves are available. Please keep the cooking time needed to 2 minutes or less for your child's meals. Milk tickets are available for purchase in the main office. If your student forgets his/her lunch, the staff can prepare a peanut butter and jelly sandwich with a carton of milk. There is a \$3.50 charge to cover the replacement cost of the food. It is requested that carbonated beverages not be part of elementary lunches.

The school does not provide eating utensils – please plan accordingly.

Opportunities for group orders of take-out lunches delivered to the school will be made available and announced in the weekly email announcements/newsletter.

Before and After Care

Before and After-Care programs are available. Before-care begins at 7:30 and students must be picked up by 5:30 p.m. A late fee of \$15.00 will be added for any student left after 5:30 p.m. The fee will increase to the rate of \$1.00 per minute for children left in the facility after 5:45 p.m.

Student Drop-off and Pick-up

Pre-School parents will be provided with specific instructions at the beginning of the school year.

Middle school and high school parents arriving early for after school pick up are not to sit in the circle drive. Please keep the circle drive so that elementary children can be picked up as soon as possible.

SCHOOL-FAMILY PARTNERSHIP

Family Engagement and Support

A great way to connect with other parents is through the Parent Support Group. Through this committee you can volunteer to lead or help with a Signature Event (Fall Festival or Winter Dinner/Auction); support your teachers; and connect with one another. Go to the website and find a volunteer form under the support tab or stop by the school office for more information.

Service Hours

Each family is required to complete a minimum of 15 service hours. You may opt out of this requirement by paying a \$225.00 fee. Many opportunities are available throughout the year to complete this requirement.

COMMUNICATION

We want to let you know all that is happening at Crosspoint Christian. Here are the ways you can expect to hear from us.

Email: This will be the most common way we communicate with you. Please be sure that we have your correct email address. Teachers can be contacted by email using this format: FirstName.LastName@crosspointchristian.org

Weekly Announcements: We send out a weekly announcement page to your email with information about upcoming events and news.

FACTS and Student Progress: RenWeb now goes by the acronym FACTS and is the place where you can monitor your student's progress. You will receive a login and password for FACTS at the time of your enrollment.

Web Page: Crosspoint Christian School has a new webpage at www.crosspointchristian.org Please check it out.

Office Phone: 541-882-7732.

Student Cell Phone Use: Parents should not attempt to contact their student's cell phone during the day. In the event of an immediate emergency, parents should call the school office. Students may use the office phone if needed to call home.

Inclement Weather: In times of inclement weather, we will post a message on Facebook and on the web page. You may also find school closure announcements at KAGO 1150, KFLA 1450 AM Radio or watch KOTI Channel 2 or KDKF Channel 31.

Emergency: In the event of an emergency, such as an earthquake, please do not call the school—we must have the line open for emergency calls. Turn your battery-operated radio to AM 1150 or FM 99.5. Information and directions will be given over the radio.

STUDENT STANDARDS OF CONDUCT

Students are expected to abide by the Crosspoint Christian School (CCS) standards of conduct, supporting the rules and goals of CCS, both academic and spiritual, throughout their enrollment, whether at home, school, or elsewhere.

1. Students will support the salvation message of Jesus and its emphasis in all areas of teaching and worship at CCS.
2. Students will refrain from cheating, swearing, using tobacco products, vaping, drinking alcoholic beverages, immoral behavior, inappropriate language, and using or talking favorably about narcotics or making sexually degrading or explicit comments. Students who participate in any of these while under the authority of Crosspoint Christian will be subject to discipline up to and including suspension or expulsion.
3. Students will demonstrate respect for God, self, and others. No student's behavior should disrupt another student's learning. Students will act in an orderly and respectful manner toward fellow students, teachers, and other school authority.
4. Students will maintain Christian standards in courtesy, kindness, morality, and honesty.
5. Students will attend CCS with the intent that their Christian faith will grow and mature.
6. Students will strive to be of unquestionable Christ-like character in dress, maintaining the "uniform dress code" of CCS.
7. Students will not give the impression to students, parents, or faculty that they are not in harmony with the goals, aims and standards of Crosspoint.
8. Students will not take part in any illegal activities. Participation in any illegal activity may result in immediate recommendation for permanent removal from school.
9. Student agrees to abide by the policies found in the Parent/Student Handbook.

CROSSPOINT CHRISTIAN SCHOOL STUDENT POLICIES

POLICY 3.01 ATHLETICS

Participation in athletics is a privilege that requires additional responsibilities in representing the school and student body in positive ways. The following procedures and guidelines must be understood and adhered to by all students, parents, and coaches participating in athletics at Crosspoint Christian School.

Programs

Crosspoint Christian has authorized athletic programs for male and female students in both middle school (6th-8th grades) and senior high (9th-12th grades). If there are sufficient participants for a given sport, a junior varsity program may be offered if connected with the respective varsity program.

Any sport that has four or fewer participants, or less than the number established by OSAA for state competition will be allowed with the understanding that a coach's stipend will not be paid.

Recruitment

It is the policy of OSAA and Crosspoint Christian School and its personnel never to initiate contact with a potential student and/or the potential student's family for the purposes of participating as an athlete at Crosspoint Christian School.

If a coach and/or assistant coach of a Crosspoint Christian School athletic program is approached first by a prospective parent or student/athlete with questions or a request for information about the athletic program the coach/assistant coach will refer them to the school principal. Coaches will report all such contacts to the AD and school principal by the end of the next business day.

Crosspoint Christian School does not offer athletic scholarships.

Participation Rules

Prior to a student joining a team or participating in any practice session, participation fees must be paid, and all required forms must be completed and submitted to the Athletic Office using Family ID:

1. Crosspoint Christian Athletic Participation Form.
2. School Sport Pre-Participation Examination Form (doctor's physical every 2 years)
3. Emergency Treatment Form
4. Concussion – Private School Informed Consent

Fees

Fees are established annually by the Crosspoint Christian School Board. If a coach makes the case that a sport does not need funding or only needs minimal funding, then fees can be reduced accordingly and subsequently approved by the school board.

Additionally, participation fees will be set at the minimal level by the school board, and expenses above and beyond the revenue of sports participation fees will need to be covered by parents or fundraising.

If an athlete quits or is dismissed from the sport after the first contest the participation fee is forfeited.

It is understood that Crosspoint Christian School is not liable for any medical, dental, or hospital bills occurring because of athletic injuries incurred by a student while participating in a supervised sport; this is the responsibility of the student's parents or guardians.

Equipment

School issued athletic equipment is to be properly maintained by the athlete during use and returned as specified. No athlete shall be allowed to letter or participate in a sport until all previously issued athletic equipment has been returned or proper restitution has been made.

Eligibility

Athletes must meet all eligibility requirements set forth by the OSAA and Crosspoint Christian as defined in this Athletic Policy. Coaches will be required to prepare a list of student/athletes as well as student support (i.e., statisticians, managers, etc.) to the AD at the beginning of the season.

Coaches will ensure that all participation rules have been met. Coaches will coordinate with the AD and office staff to ensure that participation rules, fees, forms, and other requirements have been met.

Lettering Activities

Crosspoint Christian recognizes the following as Letter activities:

- Sports
- Academics
- Music
- Student Council
- Key Club

Lettering Eligibility

Students can earn their letter by exhibiting outstanding performance and effort in their field or fields of interest at the varsity level. As jackets and letters have been a High School tradition, Crosspoint Christian maintains that only High School students are eligible for this program. The award is at the discretion of the coach, faculty member if involved, and the administration. To receive a letter, students must maintain the acceptable level of academics outlined in academic policy, and consistently maintain a Christ-like attitude.

Crosspoint Christian will be responsible for purchasing the pins. Representative organizations may be asked to assist in the purchasing of letters and pins. Purchase of jacket is the student's responsibility. Awards and letters will be given either at the end of each semester, the end of the year, or at a special school function.

The Crosspoint Christian School Athletic Activity Student Code of Conduct

- A student must be in regular attendance, enrolled and maintaining their grades in all classes.
- OSAA eligibility is determined from the prior semester's grades. High school students must have been enrolled in and be passing five (5) classes.
- A student will not be permitted to participate in any athletic contest or practice if he or she has been absent from school during any part of the day of a contest unless prior approval has been granted by the AD. A student will not be permitted to participate in any athletic contest if he or she has missed 2 or more practices preceding a contest unless prior approval has been authorized by the AD.
- A student will not be allowed to work out with or become a member of any team until his or her athletic equipment from a previous season is checked, paid for, or cleared by the AD.

Locker Room Conduct

- Only Crosspoint Christian School athletes of the given sport, coaches, and school staff will be allowed to be present in the locker room.
- Coaches will instruct athletes on behavior expectations while in the locker room.
- No one will not enter opposite sex locker rooms unless there is an emergency or if they are the coach or trainer for that team.
- Coaches will make every effort possible to enter same sex locker rooms with another adult and avoid one-on-one situations. Refer to “Rule of Three”.
- Coaches are not to leave athletes unattended in the locker room for an extended period. Frequent “drop ins” are suggested.

Discipline

Athletes will conduct themselves in accordance with the Crosspoint Christian School Policies and will be under the Crosspoint Christian School discipline policy while participating in athletic activities.

- Respect for coaches is a must. Athletes may not exhibit a negative spirit toward their coach. Such action may result in suspension or dismissal from practice or the team.
- Any type of hazing, intimidation (physical and/or verbal), rite of passage, or otherwise negative behavior from an individual/group of athletes towards another individual/group of athletes is considered a Major Offense and will be handled according to CCS Discipline Policy. The coach will report any such incident to the AD.
- Athletes may be dismissed from a team by coaches with the advice and consent of the AD for sports discipline issues.
- Athletes may be dismissed from a team by the school principal for a school discipline offense.
- Athletes who are dismissed from a sport due to disciplinary action may not be allowed to participate in any other sport for the remainder of the season.

Drug/Alcohol and Tobacco Policy

Any student involved in a competitive athletic program shall not possess, use, transmit, or be under the influence of alcohol, drugs, marijuana, tobacco, vaping, e-cigarettes, or controlled substances of any kind nor shall the participant have in his/her possession any paraphernalia associated with the above.

Personal Presence during Illegal Activities

Student/athletes shall not be present at any site where illegal activities such as the presence of illegal drugs or alcohol by minors is occurring.

Participants may be found in violation of the policy if they are not personally using but remain in the presence of individuals who are violating these policies. Participants who find themselves in jeopardy because of a substance abuse problem should receive professional assistance.

First, Second, and Third Offense:

Same as Use or Possession of Tobacco.

Use or Possession of TOBACCO During the Sports Season

First Offense:

1. Suspension from the next two athletic contest dates.
2. The student may be required to comply with additional recommendations from the Athletic Director before being permitted to rejoin the athletic/activity program.
3. The student-athlete will not be able to practice during the suspension.

Second Offense:

The student will be suspended from interscholastic competition according to the following formula:

1. 45 calendar days from discovery date
2. Suspension may carry from one activity season into the next.
3. The student-athlete will be able to practice during the suspension.
4. The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program.

Third Offense:

The student will become ineligible for athletic competition, practice, or squad memberships indefinitely. Future eligibility to be reviewed by the Athletic Director and Head Administrator.

Use or Possession of ILLEGAL DRUGS or ALCOHOL During the Sports Season**First Offense:**

The student will be suspended from interscholastic competition according to the following formula:

1. 45 calendar days from discovery date
2. Suspension may carry from one activity season into the next.
3. The student-athlete will not be able to practice during the suspension.
4. The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program.

Second Offense:

1. The student will be fully suspended from the athletic/activity program for a period of one (1) calendar year.
2. The student will become ineligible to receive awards or letters for the sport being played when the student was disciplined.
3. The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program.

Third Offense:

The student will become ineligible for athletic competition, practice, or squad memberships indefinitely. Future eligibility to be reviewed by the school principal and AD.

Transportation, Travel Arrangements, and Reimbursements

- Transportation to and from practices is the parent/guardian responsibility.
- Athletes are expected to ride with the team to and from an event.
 - Exceptions may be made by the AD for individual students to drive themselves upon request by the parent. No AD approval is required for a student leaving with a parent(s) after an athletic competition, but the coach needs to be notified.
 - Exceptions may be made for athletes who have provided written permission, text message, or face-face communication to the coach to ride home with other adults after the contest.
- A written waiver must be on file to travel with a volunteer driver.

Parents

Parenting and coaching can be both rewarding and challenging. We want to work in partnership with parents to provide the most rewarding experience possible for the athlete. When your child becomes involved our programs, you have a right to understand what expectations are placed on your child and what we expect from parents.

Communication

- It is the coach’s responsibility to communicate their expectations to your child.
- Express concerns directly to the coach, not to other parents, or athletes.
- Notify the coach as soon as possible of family conflicts. Issues that are not appropriate to discuss with the coach are:
 1. Playing time
 2. Team strategy
 3. Play calling
 4. Other student athletes

Complaints

Any complaint or issue by a parent/guardian of student-athlete must first be brought to the coach for resolution. If not resolved the complaint or issue may be presented to the AD for resolution. The steps for resolving issues should be followed according to the Problem Resolution Policy.

Appeals

The parent/guardian of a student-athlete may appeal any decision that is made because of a complaint or issue to the AD in writing within five school days after the date of the decision.

Decisions of the AD may be appealed in writing within five days to the school principal and further to the school board. Decisions by the school board on appeals are final.

The Parent/Spectator

- Respects the officials and the other players.
- Appreciates a good play, no matter who makes it.
- Understands that their conduct reflects the school and more importantly, Jesus Christ.
- Recognizes the value of good sportsmanship.

GENERAL POLICIES

Policy 3.02 Alcohol and Drug Use

It is Crosspoint Christian School’s policy to maintain a school community that is free from the effects of drugs and alcohol. Board members, employees, students, and volunteers are prohibited from the use, sale, dispensing, distribution, possession or manufacture of illegal drugs, controlled substances, narcotics, or alcoholic beverages on school premises. In addition, Crosspoint Christian School prohibits the off-premises illegal use or abuse of alcohol and controlled substances, as well as the possession, use or sale of illegal drugs, as these affect our reputation in the communities we serve. Board members, employees, students, and volunteers may be removed from their position if in violation of this policy.

Policy 3.03 Tobacco, E-Cigarette, and Marijuana Use

The use, distribution or sale of any tobacco, marijuana, or vaporizing product is not permitted by any person on any property or buildings, or vehicles that are owned, leased, rented, or chartered by Crosspoint Christian School. This includes personal vehicles parked on CCS property.

Policy 3.05 Harassment and Bullying

Crosspoint Christian School is committed to providing an environment in which every person is recognized and treated as an image bearer of God; an environment which is free from all forms of intimidation, exploitation, and harassment, including sexual harassment and that all individuals treat each other with dignity and respect. Therefore, the CCS Board and Administration will not tolerate bullying, harassment, or intimidation of any person on school property or at school-sponsored functions or by using electronic technology that impacts CCS students.

Definitions:

Harassment is unwelcome conduct (implied, verbal, written, or physical) that is directed toward a person.

Bullying, including “Cyber Bullying”, is any action that habitually harasses another physically, emotionally, or spiritually in an intimidating, overbearing manner regarding their race, creed, color, physical make-up, or gender during any school sponsored activity.

Cyber bullying is using a technology tool such as social media to send or post inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures, or web postings to harass, tease, intimidate, threaten, or terrorize another student or staff member.

A bully is a person who purposely tries to hurt others by:

- Making them feel uncomfortable
- Hurting them by kicking, hitting, pushing, tripping, etc.
- Name-calling
- Spreading nasty rumors.

Sexual harassment occurs when:

- Submission to or rejection of sexual demands is the basis of an academic or other school-related decision affecting the student or employee.
- Unwelcome sexual or other gender-based conduct interferes with a student’s or employee’s performance or creates an intimidating hostile or offensive school environment.

Consequences:

If an act of bullying, harassment or intimidation is observed by, or reported to, the Administration, it will be appropriately investigated and addressed in a timely manner. If it is determined that such an act has occurred, in keeping with our discipline policies, the individuals committing the act or persons engaged in reprisal or retaliation will be disciplined according to the severity of the offense. This may include a No-Contact Order. The discipline may also involve a referral to law enforcement agencies.

Reporting Acts of Bullying, Harassment, or Intimidation:

1. The person being harassed should first attempt to tell the individual offender that his/her conduct is offensive, and it must stop. If the objectionable behavior does not cease immediately, the person being harassed should report the incident to any staff member. The staff member should immediately report this to an Administrator who should investigate immediately and document the report.
2. If a person witnesses an act of bullying, harassment, or intimidation, he/she should report it immediately to a teacher or staff member. The teacher or staff member should quickly report this to an Administrator who should investigate immediately and document the report.
3. Neither the victim nor witnesses will be promised confidentiality at the onset of an investigation. What will be discovered cannot be predicted nor the outcome of the investigation. Victims and witnesses will be informed that any information discussed and recorded will be confined to a “need to know” status.
4. Parents of the victim and alleged perpetrator will be notified that an investigation is being conducted and informed of the nature of the investigation.
5. The offender will be informed that retaliation against a victim or bystander is strictly prohibited and that progressive consequences will occur if the activity continues.
6. Separate conferences with the victim and offender may occur after the investigation to determine if the bullying, harassment, or intimidation has continued and whether additional consequences need to be implemented. Additional conferences will be held, as necessary.

7. If an act of bullying, harassment or intimidation is also a delinquent act, it will be promptly reported to the responsible law enforcement agency.

Policy 3.06 Non-Discrimination

Crosspoint Christian School admits students of any race, color, national or ethnic origin. All have rights, privileges, access to programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of gender, race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic and other school administered programs.

Policy 3.07 Political Activity Policy

Crosspoint Christian School will not engage or use funds in political campaigns on behalf or in opposition to candidates for public office. This includes publishing or distributing statements or other printed material on behalf or against any candidate for public office.

CCS understands that as an organization exempt under Statute 501(c) (3) that we are prohibited from participating in political campaigns for or against candidates for public office and may be censured by the IRS by the following:

- The IRS may require Crosspoint Christian School and officers to pay excise taxes on political expenditures, and/or
- The IRS may obtain a court order against an employee barring his/her political expenditures, and/or
- The IRS may revoke Crosspoint Christian's 501(c)(3) exempt status.

Policy 3.08 Problem Resolution

Complaints are handled and resolved as close to their origin as possible. Although no person will be denied the right to petition the board for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the board. Exceptions are complaints that concern board actions or board operations. Any complaint about school personnel will be investigated by the administration before consideration and action by the board.

Chain of Command

The board advises the student, parent, or community patron that the proper channeling of complaints involving instruction, discipline or learning materials is as follows in this order:

1. Teacher
2. Vice Principal
3. Head Administrator
4. Board Chair
5. Crosspoint Christian School Board

If the head administrator or board members are approached with a complaint first, they should direct the complainant back through the proper channel.

Complaint Procedure

When a student, parent or patron of the community has a complaint concerning the operation and administration of the school, school personnel, learning materials or a related program, the procedure will be as follows:

1. The teacher will hold a meeting with the complainant after receiving a written complaint and shall try to resolve the problem as quickly as possible.
2. If satisfaction is not reached, the complaint will immediately be sent to the vice principal. The vice principal will hold a meeting with the complainant and the teacher and will render a decision at the end of the meeting if possible.

3. If the complaint has not been resolved, the vice principal, teacher, and complainant will meet with the head administrator to resolve the problem.
4. If the complaint is still not resolved, the complainant will meet with the head administrator and the board president to resolve the problem.
5. If the complaint still has not been resolved, the matter will be placed on the next board agenda for board review. The board will listen to both sides of the issue and will render a decision at the next regularly scheduled board meeting.

If a teacher has a complaint concerning the operation and administration of the school, school personnel, learning materials or a related program, the teacher will arrange for a meeting with the teacher or administrator most closely involved. If the complaint is not resolved at that level, the teacher will meet with the next highest level of administration according to the 'Chain of Command'. If the head administrator or board members are approached with a complaint that has not gone through the 'chain of command', they should direct the complainant back through the proper channel.

Policy 3.09 Technology and Electronic Media

Crosspoint Christian School has made computers and other technology, including the internet, available to CCS students and staff because it is a valuable educational resource. The school internet connection will be used to help students meet the goals and objectives of the standards related to classroom curriculum and instructions.

Each student and staff member will be provided with an individual computer account and password that can be used on any computer within the building. The user is responsible for all activity that occurs on his/her account. Students and staff may not use the account of another student or staff member. The user must not share his/her password with other users. It is the user's responsibility to remember his/her password.

Students and staff should be aware that all activity on Crosspoint computers will be logged. No one should assume that electronic communications are private and/or confidential.

Students will be granted a limited amount of disk storage space for saving personal work and data. Any member of the faculty can view these files and data at any time without the student's permission or awareness. The amount of storage space granted to students will vary based on academic needs. Large files and files without academic purpose may be deleted without warning for system maintenance.

Students and staff have full rights to use the computers for academic purposes and to use the software installed on the machines. Students and staff also have free access to the internet except for websites that have been blocked by the network administrator. Though computer software is in place to block access to inappropriate sites, it is by no means fool proof and it is the responsibility of the student and staff to utilize safe techniques, common sense, and good judgment when accessing the Internet.

Crosspoint Christian makes no warranties of any kind, either expressed or implied, for the provided computer access. The staff, administration, and Crosspoint are not responsible for any damages incurred, including, but not limited to, loss of data resulting from delays or interruption of service, or the loss of data stored on Crosspoint resources, or for personal property used to access Crosspoint resources; for the accuracy, nature, or quality of information stored on Crosspoint resources or gathered through Crosspoint-provided access; for unauthorized financial obligations incurred through Crosspoint provided access. Further, even though Crosspoint may use technical or manual means to limit student access, these limits do not provide a foolproof means for enforcing the provisions of this policy. All provisions of this agreement are subordinate to local, state, and federal statute.

Violation of this policy could result in the loss of access to electronic resources. The administration may determine additional disciplinary action. When appropriate, law enforcement agencies may become involved.

User Responsibilities

1. Use of computers and electronic media provided by the CCS is a privilege. To maintain this privilege, users agree to learn and comply with all the provisions of this policy.

Acceptable Use

1. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of Crosspoint Christian School.
2. Proper codes of conduct in electronic communication must be used. In news groups, giving out personal information is inappropriate. When using e-mail, extreme caution must always be taken in revealing any information of a personal nature.
3. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
4. All communications and information accessible via the network should be assumed to be private property.
5. Subscriptions to mailing lists and bulletin boards must be reported to the system administrator. Prior approval for such subscriptions is required for students and staff.
6. Mailing list subscriptions will be monitored and maintained, and files will be deleted from the personal mail directories to avoid excessive use of fileserver hard-disk space.
7. Exhibit exemplary behavior on the network as a representative of your school and community. Be polite!
8. From time to time, Crosspoint Christian will make determinations on whether specific uses of the network are consistent with the acceptable use practice.

Unacceptable Use

1. ***Unsupervised Use:*** Using computer equipment when a faculty member is not present to supervise.
2. ***Non-Academic Use:*** Using computer resources, including printers, which are not academic in nature without the express permission of the faculty member in control of the classroom or lab.
3. ***Gaming:*** Downloading of games, gaming material, or gaming data; accessing gaming websites without explicit teacher consent; playing games without explicit teacher consent.
4. ***Personal Email:*** Accessing any type of off-site messaging system during school hours without express permission of the faculty member in control of the classroom or lab. This includes Web-based email such as hotmail.com and yahoo.com and instant messaging systems such as MSN Messenger and AOL Instant Messenger.
5. ***Pornography:*** Accessing, uploading, downloading, transmitting, displaying, or distributing obscene or sexually explicit material; transmitting obscene, abusive, or sexually explicit language.
6. ***Revealing your or another's Identity:*** Supplying one's name, address, telephone number, email address, social security number, credit card number, PIN number, or other personal information to any person or website via Crosspoint computers.
7. ***Plagiarism:*** Violating copyright or otherwise using another person's intellectual property without his or her prior approval or proper citation; using another person's passwords; trespassing in another person's folders, work, or files.
8. ***Program Installation:*** Installing, loading, downloading, upgrading, or modifying software on Crosspoint computers, including games, utilities, and system patches.
9. ***Hacking:*** Accessing or attempting to access data that you are not authorized to access. This includes other peoples' personal data, teacher grade books, CCS administrative and financial files, computer network administration data, as well as data outside the domain of CCS. In addition: disabling, altering, defeating, or circumventing security systems intended to prevent access to such data.
10. ***Maliciousness:*** Damaging computers, computer systems or computer networks; vandalizing, damaging, or disabling the property of another person or organization; debilitating or disabling computers, systems, or networks through the intentional misuse or overuse of electronic distribution or storage space, or the spreading

of computer "viruses" through the inappropriate use of files or diskettes. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.

11. **Illegal Activity:** Violating local, state, or federal statute. Intentional use of any school resources, including IT, for any illegal activity is grounds for immediate expulsion, and Crosspoint Christian will cooperate with any legitimate law enforcement activity in that regard.
12. **Software Distribution:** Students may not use Crosspoint Christian computers, servers, network, e-mail account or other IT sources to knowingly download or distribute pirated software or data.
13. **Offensive Communication:** Electronic media may not be used for knowingly transmitting, retrieving, or storing any communications that are of a discriminatory or harassing nature, or are derogatory to any individual or group, or are of a defamatory or threatening nature, or are for "chain letters," or are for any other purpose that is illegal or against school policy. Postings that are characterized by any of the following are not acceptable: Deceitful or deceptive; sensitive or confidential; profane or obscene; harmful; abusive; defamatory; libelous; slanderous; invasive of another's privacy; fabricated; misleading; insulting or embarrassing to groups or individuals; threatening in any way; containing photographs of other's without permission; unlawful; pornographic; harmful to minors in any way; discriminatory; derogatory of students, faculty, or Crosspoint; misrepresentative of your affiliation with Crosspoint Christian.

Policy 3.10 Visitors

For safety purposes, all parents and visitors are **REQUIRED TO CHECK IN** at the school office and receive a visitor pass. Student and alumni visitors are NOT allowed without prior approval from administration. This approval will require a clearly stated purpose for the visit.

FINANCIAL POLICIES

Policy 4.02 Tuition and Fees

Annual Tuition and Fee Schedule Review

In February of each year, the Crosspoint Christian School Board shall review and approve the new schedules for tuition and fees for the upcoming school year. The new schedule will be made available no later than March 1st of each year.

Tuition and Fees

Tuition and fee schedules are published on the Crosspoint Christian School website.

Annual Tuition

To assist our families in paying for a private education for their students, the Crosspoint Christian School Board has approved the following options for payment of annual tuition.

- Annual tuition paid in full by check or cash (2.5% discount applies)
- Annual tuition paid in full by debit or credit card (no discount) + an additional 3% fee
- Tuition paid in monthly installments by auto draft from savings or checking
- Tuition paid in monthly installments by debit/credit card + 3% fee
- Tuition paid in monthly installments by payroll deduction (Crosspoint Christian Staff only)

After a student's third week of class, there is no refund of tuition or forgiveness of the remaining annual balance of tuition for the academic year without school board approval. For all intents and purposes a "seat" has been purchased for the entire academic year.

Tuition Installment Arrangements

Participation in any of the installment payment arrangements should in no way be construed as a “charge” account; it is simply a means to making private education more feasible. Installment arrangements from debit, credit, checking or savings accounts can be authorized for processing on either the 5th or the 15th of the month. If the 5th or the 15th falls on a weekend, the transaction will be processed on the next business day.

For families electing to participate in these arrangements, an Automatic Installment Payment Election and Authorization Form must be signed by the financially responsible party at the time of enrollment. These forms are kept in a secure location. Once enrolled in an installment arrangement, if the debit, credit, checking, savings account, or payroll deduction authorization is revoked and not immediately replaced by another account authorization, the remaining annual tuition will be immediately due and payable. Similarly, if a debit, credit, checking, savings account transaction is returned to Crosspoint Christian unpaid, a \$35 fee will be charged. Additionally, upon the third credit card declination or item returned for non-sufficient funds in the school year, the family will be required to pay the remaining tuition in full within 20 days to remain enrolled.

Past Due Accounts

If participating in an installment arrangement, tuition payments are due by the 15th day of each month. On the 26th day of each month, a report will be run from the Accounts Receivable system. If any family has a balance due, a courtesy payment reminder will be sent to the contact address on record. The family will be considered in default of their agreement and the following actions will be taken:

- If an account is 30+ days past due, a phone call will be made, and a notice will be sent to the contact address on record via email to notify the family of the delinquency. Finance charges in the amount of \$35 per month will be applied to the account and will continue to accrue until the entire outstanding balance is paid in full.
- If an account is 60+ days past due, the family will be contacted, and a certified letter will be mailed via the postal system to the family’s current address on file to notify the family of the delinquency and that their student will not be allowed to attend school until the monthly balance of the tuition has been paid. Finance charges in the amount of \$35 per month will continue to accrue until the entire outstanding balance is paid in full.
- Once a student withdraws from school, the remainder of the annual tuition will become immediately due and payable including any finance charges that have accrued.
- If for any reason an account has no payment activity for six months, the account will be referred to a collection agency.

If a family wishes to re-enroll a student at Crosspoint Christian School following removal from the roster due to financial delinquency, all unpaid balances must be paid, including any amounts that have been forfeited by the school to a collection agency.

Families in an unexpected situation or hardship, should notify the Crosspoint Christian School Board, in writing, through the financial management officer.

ACADEMIC POLICIES

Policy 6.05 Grade Reports and Conferences

Report cards are issued each grading period. Parent-teacher conferences will be scheduled throughout the year. We encourage both parents to attend these conferences if possible.

Policy 6.06 Elementary and Middle School Retention

Retaining a student may occur if it is determined that repeating a grade will improve the student's opportunity for success. The decision to retain a student will be based on input from the teacher, administration, and parents.

Policy 6.07 Grading Scale

In general, grading K-2nd grade is often collective. Individual grading begins to be phased in thereafter.

Letter & Percentage	Definition	GPA Points
A = 90-100 %	Work of Superior Quality	4
B = 80-89 %	Above Average Work	3
C = 70-79 %	Average	2
D = 60-69 %	Below Average Work	1
F = 0-59 %	Failing	0

Grade Point Average (GPA)

In high school, the GPA is used to determine eligibility for extra-curricular activities, student status and honors. Crosspoint does not award a weighted GPA.

Policy 6.08 Pass/No Pass

Each semester a student may be allowed to take one course as a pass/no pass option. If the letter grade for a course would have been an A, B, C, D, the student will receive credit for the course and the grade will be recorded as a "Pass" on the student's transcript. A grade of F will result in a "no pass" and will receive no credit for the class.

This option may only be used for one course per semester, and only for courses eligible for elective credit or dual credit courses held off campus. The pass /no pass option will not affect a student's grade point average. Students should be aware that colleges may or may not accept this option for dual credit classes. Students choosing this option must do so prior to the end of the semester.

Policy 6.09 Incompletes

A student who has been given an incomplete for a class at the end of a grading period must complete the course within 2 weeks. After the 2-week period, missing work will be averaged into the grade as zero (0%).

Policy 6.10 Dropping a Class

Dropping a class may affect a student's ability to graduate on schedule. Students may drop a class without penalty during the first week of the quarter or semester with administrative and parental approval.

Policy 6.11 College Courses and Dual Credit

College Courses

Students desiring to take classes at the college level must have prior Crosspoint Administration approval. Students must petition to have college courses added to their high school transcript.

College courses may be utilized to meet OSAA participation requirements.

One college term is equivalent to 1 (one) high school credit.

Dual Credit Program

Dual credit is defined as courses that are offered both as a Crosspoint course for credit and college level credit and are taught by teachers who are certified for that course at the college level. The courses may be offered at Crosspoint or on the college campus. When a class is offered on the Crosspoint campus, students are required to take this option and will not be permitted to enroll in the same class off-campus.

Students wishing to have dual credit from the college and from Crosspoint will be charged for Crosspoint tuition in addition to college tuition and fees.

Policy 6.12 Independent Study/Online High School Courses

Independent study is a preplanned personal learning experience designed and outlined for a regularly enrolled student. Independent Study course must be supervised by an approved mentor and approved by the principal and counselor.

Policy 6.13 Job Shadowing and Work Study

The Job Shadowing and Work Study Program provides Junior and Senior students an opportunity to meet academic requirements for graduation while gaining valuable insight into career pathways that interest them. Students participating in these programs will continue to attend their academic classes daily and be granted a modified schedule to participate in employment or job shadowing during school hours.

These programs will be graded on a pass/no pass basis. Students will receive 0.5 credit for each semester they are enrolled in the Work Study or Job Shadowing Program.

Students requesting to be enrolled in these programs must receive approval from the program coordinator, parents, and the principal. A contractual agreement, specifying the exact terms of the specific program must also be signed by the coordinator, employer, student, and their parents.

Policy 6.14 Academic Probation

Any middle school or high school student receiving a grade point average below 2.0 or receiving two failing grades in any reporting period will be placed on academic probation and have until the end of the next reporting period to raise their GPA to a 2.0 and/or bring up failing grades or face possible dismissal from school. The administrator and school board will make the decision regarding the necessity of dismissal.

Policy 6.15 Physical Education (PE)

Every student is required to participate during PE unless there is a note from a physician indicating that a student is not able to participate. If such a note is received, the student will be excused from PE class until another note from the physician indicates an ability to resume participation in PE.

As an exception to the general policy, a student may be excused for up to three days at a time with a note from a parent in cases of minor injury and/or sickness from which the student is recovering.

Students will wear clothing for PE class that is in accordance with the dress policy.

Policy 6. 16 Math Placement

Math placement for fall will be determined in the previous spring. On occasion students may move ahead in math classes. To do so, the student must receive a positive recommendation from the teacher, head administrator and parent. The decision will be based upon math exam results and student ability to function at a higher grade level socially and emotionally.

Policy 6.17 Extracurricular Participation

Any student wishing to participate in middle school or high school extra-curricular activities (sports, choir, band, drama, etc.) must:

1. meet OSAA requirements when appropriate.
2. have approval of coaches and administration.
3. maintain a cumulative GPA in all classes of 2.0 or higher.
4. not have a grade of “F” in any course and may not have more than one grade of “D” in any course.

Eligibility status will be checked weekly. If a student is not meeting the above requirements, then the following plan will take place:

1. **Week One:** Warning Week—student may continue to practice and play.
2. **Week Two:** Probationary Status—student may continue to practice but may not travel to or participate in any competitions or extracurricular activities.
3. **Week Three:** Ineligible— student may not practice or travel to, or participate in any competitions, until the grades have been brought up.

Policy 6.18 Credits

One half (1/2) credit is earned by a student who completes academic and attendance requirements for each class per semester.

Crosspoint grants .25 PE credit for one league sport per season up to a maximum of .75 credit per year. Students are required to fill out and submit a Petition for Physical Education Credit.

Policy 6. 19 Transfer Credits

Credits from state or regionally accredited public or private schools or institutions shall be accepted at face value based on a signed official transcript.

Credits from non-accredited public or private schools or foreign institutions may be validated by examination, standardized tests or other objective measure as deemed appropriate by the administration.

Policy 6.20 Graduation Requirements

Students may earn either a Standard Diploma or Honors Diploma.

STANDARD DIPLOMA COURSE REQUIREMENTS

REQUIRED COURSES	CREDITS
Language Arts	4
Math	3
Science	3 (2 with lab experience)
Bible	4
College & Life Prep	1
Social Sciences	2
Government	½
Economics	½
Second Language	2
Fine Arts	1
Physical Education	1
Health	1
Electives	1
Total Credits Required for Graduation	24

HONORS DIPLOMA COURSE REQUIREMENTS

REQUIRED COURSES	CREDITS
Language Arts	4
Math	4
Science	4 (2 with lab experience)
Bible	4
College & Life Prep	1
Social Sciences	3
Government	½
Economics	½
Second Language	2
Fine Arts	2
Physical Education	1
Health	1
Electives	1
Total Credits Required for Graduation	28

1. Honors Diploma recipients must maintain a 3.5 GPA
2. Transfer students must petition for a credit waiver for Bible credits to be adjusted based on years at Crosspoint.
3. Fine Arts credits can be earned outside of scheduled classes through pre- approved activities, with the submission and acceptance of a credit petition.
4. Students will be allowed to walk in the graduation ceremony if they are within one credit of the required 24 credits required for the standard diploma.
5. Transcripts will be held until credits have been earned.

Policy 6.21 Academic Honors

Academic achievement is recognized at Crosspoint following each semester. An honor roll is published recognizing those who have achieved the following GPA:

<u>GPA</u>	<u>Honor</u>
4.0	Grand Honor Roll
3.5 to 3.9	Honor Roll

Policy 6.22 Valedictorian and Salutatorian Criteria

Valedictorian and Salutatorian candidates will be determined by the administration using the following criteria:

- **Valedictorian candidates** must comprise the highest clearly discernible grouping based on accumulative grade point average (AGPA), a minimum of at least 3.95.
- **Salutatorian candidates** must comprise the second highest clearly discernible grouping based on accumulative grade point average (AGPA), a minimum of at least 3.90.
- Must have completed a minimum of 16 credits while attending CCS.
- Meet the minimum subject area credit requirements to earn an honor's diploma.

- Have acted with respect, honesty, integrity, courage, personal responsibility, self-discipline, kindness, justice, and social responsibility throughout their high school career. The student will show appropriate behavior with no major violations of the student code of conduct.
- If the student has signed an athletic code of conduct, there shall be no code violations during the student's enrollment at Crosspoint Christian.

Policy 6.23 Student Records

Crosspoint Christian School shall keep student attendance and registration records and shall maintain an up-to-date permanent cumulative record of individual students showing personal data and progress through school, including academic achievement, health information, and test results.

Parents and eligible students (age 18 or older) have the right to inspect and review the student's education records maintained by the school. The school is not required to provide copies of records unless it is impossible for parents or eligible students to review the records at the office. A fee may be charged for copies.

In cases where parents are separated or divorced and one parent has legal custody, the school must have proof in the form of a copy of the court order that spells out both custody and visitation rights. Schools must have on file appropriate legal documentation to assure compliance with any limiting court order. State and federal privacy laws recognize the right of a natural parent, regardless of child custody determination, to have access to the school records of their child. A non-custodial, natural parent may arrange to review the school record of his or her child in accord with school policy. Unless they have the parents' written permission, teachers may not share any information from a student's file or other private information with anyone outside of the Crosspoint Christian School professional school community.

Parents of students enrolled in college courses (courses for collegiate credit) should be aware that under FERPA the college may not release grades to a parent.

STUDENT ATTENDANCE, CONDUCT, AND DISCIPLINE

Policy 6.24 Attendance

Daily Absences

Oregon Law requires children between the ages of 7 and 18, (with few exceptions), who have not completed the 12th grade to attend school on a regular basis. The law also states four reasons a student may be excused from school:

1. Student illness
2. Serious illness of a student's immediate family
3. Extreme emergency (approval determined by school principal)
4. School principal has pre-approved the absence when satisfactory arrangements are made in advance of the absence.

In keeping with Oregon State Law, we will only excuse legally defined absences.

Pre-arranged absence requires completion of the Prearranged Absence Form (available in school office). Students who know in advance that they will be absent from school for two (2) or more days must complete a Pre-Arranged Absence Form and return it to the office PRIOR to the absences. Without a completed form, the absences will be considered unexcused.

Parents need to notify the school office by 9:00 A.M. if their student/s will be absent. This will not remove an absence from the students' absentee total but gives the school a reason from the parent or guardian for the absence.

Crosspoint Christian, in addition, will require medical verification of an illness-related absence exceeding three days unless prearranged. Please remember a parent/guardian may request that a school excuse their student, however school policy and administration mark absences as excused or unexcused under ORS.

Appointments

While it is not always possible, parents are asked to make all appointments, including doctor and dentist, outside school hours. Absences because of appointments during school hours need to be excused by a phone call, or a written note from a parent and/or guardian who is listed on the family's approved list. No child will be released to anyone other than those authorized in writing by the parent.

Tardies

All students must report to the office if they arrive at school after 8:00. Special circumstances (i.e., car trouble, accident, etc.) that result in a tardy at the beginning of the school day may be excused by a phone call, text, or written note from the parent and/or guardian on the family's approved list. Administration will make the final determination whether a tardy is excused based on circumstances.

- Excessive tardiness may require a parent conference with administration.
- Elementary students missing more than 45 minutes of the morning or 30 minutes of the afternoon session will be considered absent for one-half day.
- Tardies of 15 minutes or greater will be recorded as an absence for middle and high school students.

Truancy

A student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including correction slips, suspension, expulsion and/or ineligibility to participate in athletics or other activities, at the discretion of the administrator.

- Truant students may receive a grade reduction for all work for the day.
- For the safety of the student, the police may be called when a student leaves school without proper notification.
- Excessive truancy will be reported to the Klamath County Youth Attendance Team and can be referred to the Klamath Circuit Court.

Policy 6.26 Closed Campus

Crosspoint Christian School is a closed campus. Students are not allowed to leave campus early unless accompanied by a parent or legal guardian, or a person previously listed on the student's release form. To leave campus for medical or other appointments during normal school hours, a signed note or phone call from a parent is required. The note must contain the date of the appointment, type of appointment, time of release, and parent or legal guardian's signature.

Students who leave campus during the normal school day must "Sign out" in the Main Office. "Sign in" is required upon return. Students are not to leave campus for lunch, except for seniors as outlined in the policy, *Senior Open Campus Lunch Privileges*, or those with an approved modified schedule.

Policy 6.27 Senior Open Campus Lunch Privileges

Senior students, in good standing, may be permitted to leave school grounds during the time designated for lunch if the Senior Open Campus Lunch Opt-in Form has been signed by a parent or guardian and is on file with the office.

Students are required to be back in school in time for their next class. Attendance is taken every period. The following consequences will apply to any student who fails to return to class or arrives late. The first tardy will result in a one-week loss of open campus lunch privileges.

- A second tardy will result in a one-month loss of open campus lunch privileges.
- A third tardy will bring about suspension of open campus lunch privileges.

In addition, open campus privileges may be revoked at any time at the discretion of the Head Administrator. Students will not be allowed to loiter in the parking lot or on any other school grounds if they choose to leave the school campus

during the lunch period. Students choosing to stay on campus will only be allowed in areas designated by school administration. Students are not permitted to place orders for food to be delivered to the school during lunch time. No food deliveries to individual students will be accepted from outside vendors during this time.

All underclassmen (9th, 10th, and 11th grade students) are prohibited from leaving school grounds during the school day unless they are signed out by a parent or guardian. **Any senior who takes an underclassmen or non-privileged senior off school grounds with them will immediately and permanently lose their open campus and lunch privilege.**

Policy 6.28 Student Cars and Parking

Students with driving privileges must follow all appropriate regulations while en route to and from the campus and school events. Reckless driving or speeding on school property or in the surrounding neighborhood will result in discipline. Students are not allowed to be in their cars during normal school hours unless permission has been received from a faculty/staff member. Violators may lose all or a portion of their privilege to drive or park on school property.

Students must obtain a CCS parking permit and are to park in reserved parking that is designated for students. Crosspoint Christian has a closed campus policy, except for qualified seniors. Once non-qualified students park their car in the morning it must stay parked until after school. Non-qualified students will not be allowed to leave school without written permission. All students leaving the school must sign out and back in, at the school office.

Policy 6.29 Removing Students from School during School Hours

Except for authorized field trips, no students shall be taken from school during school hours by any person, with the following exceptions:

- By a parent or guardian when properly identified.
- By a relative or family friend, only upon written request, properly verified by the parent or guardian.
- By properly identified representatives of law enforcement agencies:
 - In making an arrest.
 - Taking the student into custody.
 - When the assistance of a child is required by the officer of the law in the detection or apprehension of a criminal.

While it is the duty of the law officer to notify parents or guardian of the person taken into custody or placed in detention, it is still the responsibility of the head administrator to confirm this notification with the parent or guardian of the child.

Policy 6.30 Student Discipline

GOAL OF DISCIPLINE

In partnership with the home and church, Crosspoint Christian has a duty to teach accountability for personal behavior. As a Christian school, we must expect parental support in the student's education and discipline. The basic responsibility for discipline resides with the home. The goal of discipline at Crosspoint Christian School is to foster the development of character and spiritual maturity in all students in a positive, safe learning environment, striving for Christ-like character.

- Specific emphasis will be placed in the following three areas: respect, responsibility, and moral behavior.
- Students should evaluate their behavior choices considering these three areas.

The discipline policy of the school is intended to establish a classroom environment toward learning. Crosspoint Christian staff has the responsibility and authority to take appropriate disciplinary action, when a student's behavior is disruptive to their own education or safety, or to the education or safety of other students/staff. This includes behavior at school, at all official school functions and during transit to and from such functions.

Reporting Process

Incidents which may lead to discipline are subject to reporting by school staff members, volunteers, parents/guardians and students to the administration.

Off-Campus

Misbehavior off-campus and outside of school hours or events is first and foremost a parental responsibility. While behavior may be a concern to the school, as a rule this is only for very serious issues. In these cases, the school will contact the home and discuss the concerns with the parents. The school will work with the family to bring about any needed change in behavior.

Discipline Process

Methods of discipline shall include positive elements that encourage good behavior and reduce the occurrence of bad behavior. Where misbehavior does occur, various consequences will be employed to discourage a reoccurrence of the misbehavior. The goal of all discipline shall be administered fairly and consistently in an attitude of love, not vengeance. Consequences shall logically follow the misbehavior and be appropriate in severity.

Offenses will be handled by the school personnel closest to the situation with a variety of consequences including, but not limited to:

1. Verbal reprimand
2. Communication to parents
3. Isolation from the area (i.e., changed seating, removed from the room, missing recess, etc.)
4. Restitution
5. Community service (sweeping, shoveling, cleaning, etc.) upon parental permission.
6. A meeting between the school Vice Principal or Head Administrator, parent(s), and others as is appropriate.
7. Implementation of a behavioral contract
8. Suspension (will include extracurricular activities at Crosspoint Christian)
9. Expulsion

Forgery/Plagiarism/Cheating

Plagiarism is defined as presenting someone else's work as your own. This can range from word-for-word copying of another's work to improper citation. A determination of intentionality will be considered when determining consequences.

1. An elementary student will be dealt with using the Refocus Procedure, but the parents will be advised of the severity of the conduct. Repeat offenses may receive an office referral.
2. Any M.S./H.S. student caught cheating or intentionally plagiarizing on an assignment or test may receive a grade of 'zero' on the assignment and a parent conference may be requested.
3. Any repeat violation during the student's enrollment at Crosspoint Christian by a high school student will result in an immediate suspension and a grade of 'zero' on the assignment. In addition, a behavior contract may be required indicating that a subsequent infraction may result in a recommendation for expulsion.

Suspension

A student may be suspended from one to ten days. Very specific changes in attitudes and actions will be expected prior to re-admission. A re-admission parent and school administrator conference will be necessary for the student to return to school. School work must be completed during a suspension. Participation in extracurricular events and practices is prohibited during the suspension period.

Expulsion

Dismissal will be recommended if it becomes apparent that a student is not seriously pursuing his/her academic program. This may be either due to lack of effort or disruptive behavior. The expulsion may stem from a single event or a series of events. Recommendations for expulsion/dismissal will require the approval of the head administrator. Students expelled for reasons of inappropriate behavior are not permitted on the school campus and cannot attend Crosspoint activities without permission from the administration. In rare cases, the uncooperative or argumentative behavior or attitude of a parent may result in expulsion or non-acceptance of a student. The school board reserves the right to dismiss or deny re-admittance to a student for any reason at their discretion.

Appeals Process

After an expulsion has been issued, parents and students will have up to five school days to file a written appeal with the school head administrator. The School Board will then convene to hear the appeal within five school days from when the appeal was filed if a quorum of board members can be obtained. In the event a quorum cannot be obtained within the prescribed time, written notification will be sent to parents. The final decision on appeals rests with the School Board.

Policy 6.31 Search and Seizure

When deemed appropriate by Administration, Crosspoint Christian officials may search the student, his/her property (including cell phones, cameras, hand-held computers, and other types of similar electronics) and property assigned for the student's use at any time on school property or when the student is under the jurisdiction of the school. CCS officials will also search when they have reasonable information that an emergency/dangerous circumstance exists.

Items found which are evidence of a violation of policy, regulation, school rules or the Student Code of Conduct will be seized. At times, a student may be asked to empty their pockets or bags if the school believes that a search of this type is immediately necessary. A Search and Seizure Form will be completed.

Policy 6.32 Student Cell Phone/ Electronic Devices

Students shall not disrupt the classroom or interfere with another student's ability to learn. Therefore, cell phones and other electronic devices including personal listening devices, earbuds, CD players and gaming systems, etc. ARE NOT to be used during school hours unless permission is granted by school staff for a specific purpose.

Devices may be confiscated when used without permission and may be turned into the administration by the teacher who collects the device.

The administration may allow for the device to be returned to the student at the end of the school day, i.e., in the case of inclement weather, safety concerns, or agreement with parents. If the device is returned to the student or parent under penalty, the phone must be surrendered into the office each day.

Parents should not attempt to contact their student's cell phone during the day. In the event of an immediate emergency, parents should call the school office.

Policy 6.33 Public Display of Affection (PDA)

Crosspoint Christian holds to a "daylight policy" concerning male and female relations. This means students are to maintain visual space between their bodies. This policy is in affect at all school activities whether on or off campus.

Policy 6.34 Student Possession of Firearms and Weapons on Crosspoint Christian Owned or Controlled Premises

The possession, wearing, carrying, transporting, or use of a weapon (gun, knife, club, bomb, incendiary device, or other objects deemed dangerous) by a Crosspoint Christian School student is strictly forbidden on Crosspoint Christian owned or controlled premises, including vehicles parked on such premises. Violation of this policy may result in suspension or expulsion.

Policy 6.35 Dress Code

Crosspoint Christian is a uniform school for the following reasons:

- Students are judged not by their clothes but by the quality of their character.
- Students in uniform generally perform better and have fewer behavioral problems.
- Crosspoint Christian strives for excellence in all areas of a student's life: academics, spiritual walk, sports, and appearance.

The following are the requirements of the Crosspoint Christian Dress Code:

Regular School Uniform (Monday-Thursday)

- ✚ **ALL: Polo Shirt**--Accepted colors are gray, navy, teal, or white. Polo shirts can be plain (no logo) or have the Crosspoint Christian School logo.
- ✚ **ALL: Pants**--Docker style pants or cargo pants in black, navy, or khaki. Denim is allowed in black or tan only.
- ✚ **ALL: Sweatshirts:** Sweatshirts of any style with a Crosspoint Christian School logo may be worn over the uniform.
- ✚ **BOYS: Shorts**—Golf style pants or cargo style in black, navy, or khaki.
- ✚ **GIRLS: Dresses, Capris, Twill Shorts, and Skirts** in black, navy, or khaki. Solid colored leggings or tights may be worn under dresses and skirts.

Warrior Wear Day (Friday)

The following may be worn on Warrior Wear Day:

- ✚ Any component of the regular school uniform
- ✚ Crosspoint Christian School spirit wear
- ✚ Jeans
- ✚ Leggings for girls (pre-k to 3rd grade only)

ALL APPAREL MUST FOLLOW GENERAL DRESS RULES

Free Dress Days

Free dress dates will be announced by the administration. ***Again, all apparel must follow general dress rules unless specifically outlined otherwise for the free dress day occasion.***

General Dress Rules

General dress rules apply while the student is on campus or other settings while students are under the authority of Crosspoint Christian staff. This includes CCS activity groups or teams representing Crosspoint (class trips, athletic events, performances, etc.)

Garments

The following are **NOT** allowed:

- Any article of clothing with undergarments showing.
- Half-shirts, spaghetti straps, halter type tops or tight-fitting tank tops. When standing normally, shirts should extend at least to the top of pants.
- Dress, skirt, or shorts lengths that expose more than 3 inches above the knee when sitting.
- Garments that promote tobacco, alcohol, drugs, or lifestyles that conflict with the ideas and goals of Crosspoint Christian School.
- Any gang-like identity such as heavy jewelry, baggy trousers, symbols, or colors.
- Additional clothing items that alter, accessorize, or personalize the standard Crosspoint Christian uniform.
- Bikini or speedo swimsuits
- Sweatpants
- Yoga style pants

- Clothing with holes or ripped pockets, even if sold from the factory that way.
- Hats in school; however, hats and knit caps may be worn at recess.
- Sweatshirt hoods over the head during class.

Shoes

For safety reasons, shoes must be always worn while on campus. Slippers are not acceptable footwear.

- Elementary students may not wear open-toed shoes, flips flops or sandals.
- Sandals are permissible at the M.S./H.S. level.
- Wheeled shoes are not allowed.

Hair

- Hair must always be a natural hair color.
- Hair must be neatly trimmed, well-groomed and kept out of the eyes.
- Boys: hair must be above the collar.
- Boys must be clean shaven.

Accessories

- Sunglasses are not permitted indoors without a doctor's note.
- Make-up must not be excessive or extreme.
- Accessories (belts, jewelry) must not be excessive or extreme.
- Body piercings must not be visible, except for ear piercings (maximum of 2 earrings per ear) and one small stud nose piercing. Ear gauges are not allowed.
- Tattoos must not be visible.

If it is not specifically mentioned in this policy, it is **NOT** allowed.

Athletic Team Game Days

On game days only, athletic teams may choose to dress as a team, i.e., team jersey, warm-ups, dresses, shirt, and ties, etc. Students not dressing to match a team should be in school uniform.

College Wear

Seniors may dress in college wear on Mondays.

UNIFORM VIOLATION CONSEQUENCES

Students should be in appropriate uniform whenever they enter the building on a school day (during school hours).

Administration has the authority to make decisions on questionable appearance not specifically addressed within the uniform policy or pertaining to matters where questions of "appropriateness" arise.

If a student has a question about the appropriateness of dress or seeks an exception to the dress code, they must see the administration to obtain approval.

If student is out of compliance with the dress code, the issue will be addressed at the administrative level.

Policy 6.36 Special Events

Student behavior

Crosspoint Christian School expects all students to display a chaste and respectful attitude at school dances.

Public display of affection

The Crosspoint Christian School daylight policy for public display of affection does not apply to school sponsored dances. Modest displays of affection will be allowed such as hand holding and slow dancing. At any time, an administrator may ask a couple to leave or move if he/she feels that their behavior is inappropriate.

Dress

Casual dances--Students may wear the same type of casual clothes allowed during "free dress" days. If a student has a question about the appropriateness of a piece of clothing for a casual dance, they should contact the school administrator to gain approval at least one week prior to the event.

Formal Dances--Men must wear formal attire, suits, or tuxedos. Women shall wear formal gowns. The gowns must be appropriate for a young Christian woman i.e., modest (cleavage, midriff, or inappropriate exposure of other parts of the body is unacceptable.) If a student has a question about the appropriateness of her gown, she should contact an administrator for approval at least one week prior to the event.

The administrator has the right to turn away anyone at the door that is not dressed in a modest, Christian fashion.

Crosspoint Christian student guest

All guests to Crosspoint Christian dances must fill out a guest request form. The guest request forms are available in the school office. The forms must be returned at least three days prior to the event. Guests must also follow the dress code for the type of dance attended.

Student arrival/departure

Students must arrive during the first 45 minutes of the dance. Once students leave for any reason, they cannot return to the dance.

Policy 6.37 Communicable Diseases

Students should remain home from school if they exhibit:

- Fever greater than 100.5°F; Stay at home until fever is below 100.5° for 24 hours WITHOUT use of fever-reducing medications (Advil® [ibuprofen], Tylenol® [acetaminophen], aspirin)
- Vomiting (at least one episode that is unexplained); Stay at home until vomiting has stopped for 24 hours.
- Stiff neck or headache with fever
- Any rash with or without fever
- Unusual behavior change, such as irritability or lethargy
- Jaundice (yellow color of skin or eyes)
- Diarrhea: Stay home until diarrhea has stopped for 24 hours
- Skin lesions that are "weepy."
- Colored drainage from eyes
- Difficulty breathing or shortness of breath; serious, sustained cough.
- Symptoms or complaints that prevent the student from participating in his/her usual school activities, such as persistent cough, with or without presence of fever.
- A need for care that is greater than school staff can safely provide.

Policy 6.38 Medications

If a student is required to take oral medication (whether prescription or over the counter) during school hours, and the parent cannot be present to administer the medication, the office staff will administer the medication in compliance with the following:

1. Written orders from the students' physician for prescriptions or from parents for over-the-counter medications must be on file in the school office stating:
 - a. Student's name.
 - b. Name of drug.
 - c. Dosage and administration instructions.

- d. Purpose of the drug.
 - e. Time of day the medication is to be given.
 - f. Anticipated number of days it needs to be given in school.
 - g. Possible side effects.
 - h. Condition requiring that student keep the medication with them (if applicable).
2. Prescription medication must be brought to the school in the original container appropriately labeled by the pharmacy or physician.
 3. Over the counter medication must be in its original container.
 4. An individual record will be kept of all medication administered by school personnel.
 5. Medication will be stored in a clean, locked cabinet or container in the school office.
 6. Students who must keep medication with them (ex. asthma inhaler) will be allowed to do so.

Unless the above requirements can be met, medications will not be administered at school. Elementary student parents are called when their child takes medication.

The school office **cannot**:

1. Treat skin diseases, e.g., itching, impetigo, poison oak, etc.
2. Treat pink eye.
3. Diagnose illness.

Policy 6.39 Accidents, Injuries and Safety

In the event of injury on school premises, employees shall not make statements to persons other than authorized personnel of Crosspoint Christian regarding the events leading to the injury without first consulting with the administrative staff.

Reporting

An accident report shall be completed within 24 hours. If possible, this shall be done by the injured employee but, if possible, his/her designee shall complete it.

In the event of a child injury, the employee on duty in that area at that time shall complete the accident report.

Policy 6.40 Insurance Responsibility

Should a child become injured at school or at a school function and require medical attention, the parent's health insurance is responsible as the primary insurer for the child.

Policy 6.41 Suicide Threat

- Any threat of suicide, whether made to a staff member or a student, will be treated as if the threat is serious in nature and be dealt with as a life-threatening emergency.
- If parents, guardians, or others listed on the student's "Emergency Release" form are unavailable, 911 will be contacted for assistance.
- Before the student can return to class, he/she must be evaluated by a CCS approved health professional to determine the student's eligibility to return to school.